



**HAILSTON & CO**

**2023 FRINGE BENEFIT TAX RETURN**

**Checklist**



# CAR FRINGE BENEFITS

## PART A



**Business Name:**

**FBT year ending: 31 March 2023**

The following information is required for each vehicle.

<b>Vehicle Make/Model and body type</b>			
<b>Registration Number</b>			
<b>User of the vehicle</b>			
<b>Odometer reading on 31/3/22 (or date of purchase if acquired during the year)</b>			
<b>Odometer reading on 31/3/23 (or date of disposal if sold during the year)</b>			
<b>Date of purchase and purchase price (including GST)*</b>			
<b>Date of sale and sale price*</b>			

**\* If the vehicle was purchased or sold during the year, please attach a copy of the tax invoice. If the car was leased or on hire purchase, attach a copy of the contract. These documents are required because some of the costs of acquisition may be excluded from the value of the car for FBT purposes, resulting in a lower FBT liability.**

Have you maintained a valid logbook for each of the above vehicles      **Yes**                      **No**  
(please circle one)

If **NO**, you have completed the FBT questionnaire.

If yes, please complete the operating cost details on the following page.

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**I declare that the above information is true and correct to the best of my knowledge**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

# MOTOR VEHICLE OPERATING PART B



**Business Name:**

**FBT year ending: 31 March 2023**

The following information is required for each vehicle.

**Note: All operating costs should be inclusive of GST**

<b>Vehicle Registration Number</b>			
<b>Business use percentage as per logbook maintained</b>			
<b>Petrol and oil</b>			
<b>Registration</b>			
<b>CTP insurance</b>			
<b>Comprehensive insurance</b>			
<b>Repairs and maintenance</b>			
<b>Tyres and tubes</b>			
<b>Lease/HP payments</b>			
<b>Other (please specify)</b>			

I declare that the above information is true and correct to the best of my knowledge

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# EXEMPT VEHICLE PART C



(For vehicles including taxis, utes, vans and other commercial vehicles not designed principally to carry passengers)

**Business Name:** \_\_\_\_\_

**FBT Year Ending: 31 March 2023** \_\_\_\_\_

Vehicle make and model \_\_\_\_\_

Registration number \_\_\_\_\_

Name of employee/  
director/associate \_\_\_\_\_

Dates vehicle used from \_\_\_\_\_ to \_\_\_\_\_

I declare that during the above period my private use of this vehicle was limited to -

- travel between home and work
- travel that was incidental to travel in the course of duties of my employment
- non-work related use that was minor, infrequent and irregular

\_\_\_\_\_  
**Employee/director/associate** (signature)

\_\_\_\_\_ (date)

# EMPLOYERS WITH NO FBT PART



**Business Name:**

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**FBT Year Ending: 31 March 2023**

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We wish to advise that we have considered our liability for FBT in relation to:

- the private use of motor vehicles provided to employees/directors; and
- any other benefits provided to, or expenses paid on behalf of employees/directors

and have determined that **NO** FBT benefit is reportable for the period from 1 April 2022 to 31 March 2023.

\_\_\_\_\_ (signature)  
Director/Trustee

\_\_\_\_\_ (signature)  
Director/Trustee

\_\_\_\_\_ (date)