



**HAILSTON & CO**

**2020 FRINGE BENEFIT TAX RETURN**

**Checklist**



# CAR FRINGE BENEFITS

## PART A



Business Name:

FBT year ending: 31 March 2020

The following information is required for each vehicle.

Vehicle Make/Model and body type			
Registration Number			
User of the vehicle			
Odometer reading on 31/3/19 (or date of purchase if acquired during the year)			
Odometer reading on 31/3/20 (or date of disposal if sold during the year)			
Date of purchase and purchase price (including GST)*			
Date of sale and sale price*			

**\* If the vehicle was purchased or sold during the year, please attach a copy of the tax invoice. If the car was leased or on hire purchase, attach a copy of the contract. These documents are required because some of the costs of acquisition may be excluded from the value of the car for FBT purposes, resulting in a lower FBT liability.**

Have you maintained a valid logbook for each of the above vehicles      **Yes**                      **No**  
(please circle one)

If **NO**, you have completed the FBT questionnaire.

If yes, please complete the operating cost details on the following page.

**I declare that the above information is true and correct to the best of my knowledge**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# MOTOR VEHICLE OPERATING EXPENSES

## PART B



Business Name:

FBT year ending: 31 March 2020

The following information is required for each vehicle.

**Note: All operating costs should be inclusive of GST**

Vehicle Registration Number			
Business use percentage as per logbook maintained			
Petrol and oil			
Registration			
CTP insurance			
Comprehensive insurance			
Repairs and maintenance			
Tyres and tubes			
Lease/HP payments			
Other (please specify)			

I declare that the above information is true and correct to the best of my knowledge

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# EXEMPT VEHICLE DECLARATION

## PART C



(For vehicles including taxis, utes, vans and other commercial vehicles not designed principally to carry passengers)

**Business Name:** \_\_\_\_\_

**FBT Year Ending: 31 March 2020** \_\_\_\_\_

Vehicle make and model \_\_\_\_\_

Registration number \_\_\_\_\_

Name of employee/  
director/associate \_\_\_\_\_

Dates vehicle used from \_\_\_\_\_ to \_\_\_\_\_

I declare that during the above period my private use of this vehicle was limited to -

- travel between home and work
- travel that was incidental to travel in the course of duties of my employment
- non-work related use that was minor, infrequent and irregular

\_\_\_\_\_ (signature)  
**Employee/director/associate**

\_\_\_\_\_ (date)

# EMPLOYERS WITH NO FBT LIABILITY

## PART D



**Business Name:**

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**FBT Year Ending: 31 March 2020**

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We wish to advise that we have considered our liability for FBT in relation to:

- the private use of motor vehicles provided to employees/directors; and
- any other benefits provided to, or expenses paid on behalf of employees/directors

and have determined that **NO** FBT benefit is reportable for the period from 1 April 2019 to 31 March 2020.

\_\_\_\_\_ (signature)  
Director/Trustee

\_\_\_\_\_ (signature)  
Director/Trustee

\_\_\_\_\_ (date)